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Our ref: PDH/SG
Ask for: Peter Hughes
Date: 24th June, 2019

Dear Councillor,

Your attendance is invited at the meeting of **BURNHOPE PARISH COUNCIL** for consideration of the undernoted agenda. The meeting will be held in Burnhope Community Centre on Thursday 4th July, 2019 at 6.00 p.m.

Yours faithfully,

PETER HUGHES
Clerk

AGENDA

1. **APOLOGIES FOR ABSENCE**
2. **POLICE REPORT**
3. **PARTNERSHIP REPORT**
4. **COMMUNITY CENTRE REPORT**
5. **MINUTES**
To consider the minutes of the meeting held on 6th June, 2019.
6. **FINANCE REPORT**
7. **PLANNING MATTERS**
8. **CORRESPONDENCE**

Minutes of a meeting of Burnhope Parish Council held in Burnhope Community Centre at 6:00 pm on Thursday 6th June 2019.

Present

Councillor D. Coates (Chair)

Councillors H. Barron, J. Box, F. Dawson, A. Gibson, B. Henderson, P. Luther, I. McKeag, T. Metcalf and G. Smith.

In Attendance

County Councillors J. Considine and O. Johnson and PC I. Nelson.

Apologies for Absence

Apologies for absence were submitted on behalf of Councillor K. Barron and PCSO L. Formosa.

Annual Accountancy and Governance Statement

The Clerk presented a detailed report on the Statement of Accounts and the Council's Internal Audit controls for the financial year ended 31st March 2019, together with the Accountancy Statements for the same period.

RESOLVED that the Council approve the Annual Governance Statement as detailed by the Clerk, together with the Accountancy Statement. The Statement to be forwarded to the external auditor for approval.

Police Report

PC I Nelson reported as follows:

- New PCSO, Lewis Formosa now in post
- Theft of golf trolley
- Burglary of a house being renovated.
- Criminal damage Meadowfield Estate.
- Tools taken from shed.
- Holmside neighbour dispute.
- Speed laser gun currently being calibrated, will deploy in Holmside.

Partnership Report

Councillor Henderson reported as follows:

- News bulletin has been delivered and has been well received.
- Speedwatch has been deployed. No vehicles for enforcement.
- All allotments have been taken.
- A Fun Day is to be held on the 2019 August Bank Holiday.

Community Centre Report

Councillor Box reported as follows:

- A Summer Fayre is to be held on 21st July 2019.
- Still awaiting the installation of the “Banner Cabinet”
- The Church is holding a “Strawberry Fayre”.
- Details of various groups / activities in the Centre.
- Funding is being sought to pay for Youth Club room hire.

Small Parishes Report

Councillor Box reported:

- Environmental Fund – awaiting prices for hedging.
- Fly Tipping cameras – question raised as to why only 3 cameras are being deployed when 4 were purchased.

Minutes

RESOLVED that the minutes of the following meetings of the Parish Council be approved as a correct record:

- (a) Annual Meeting held on 1st May 2019 – subject to the removal of the name of Councillor F. Dawson as a representative on the Mid-Durham Area Action Partnership.
- (b) Ordinary Meeting held on 1st May 2019.

Finance Report

The Clerk reported on the following payment made since the last meeting: -

Detail	Amount
	£
T. Kernahan – Web duties	46.10
T. Cartmell – Internal Audit	60.00
Fourseasons – Grass cutting etc.	1482.00
Total	1588.10

Planning Matters

The Clerk reported upon the following Planning Applications approved by Durham County Council:

- 19/1217 – Holmside Vicarage, Burnhope – erection of gazebo.
- 19/1327 – 6 The Villas, Burnhope – Detached garage.

Correspondence

The Clerk reported upon the following items of correspondence: -

- SCOPE – Request that the Council identify an area of land for a textile re-cycling bank - Members were unable to identify any suitable sites.
- Quality Solicitors – Re Deed of Grant – land at South View, Burnhope.
- Durham County Council – re dog fouling removal – complete.
- County Durham Association of Local Councils – Local Plan – Comments re Policy 4 and Policy 23 confirmed as processed.
- Durham County Council – S. Turner – estimates for electricity supply for Christmas Tree. Approximately £3,250 plus service meter installation costs.

Provision of Seats

The Chair invited Members to consider the provision of a replacement seat in the Cemetery. He also suggested that a seat be located in Holmside Village on the site of the former telephone kiosk

AGREED that subject to a visit by Members to agree the locations, new seats be installed at the sites together with a planter in Holmside Village.

Play Area seat

It was **Agreed** that Mr. Henderson of Fourseasons should be asked to carry out any necessary repairs.

Tethered Horses

The Clerk to contact Durham County Council re horses tethered on land at Greenwood Avenue and the former football field adjacent to the Garage Bar and Grill.

Crossroads Accident

Members were advised of a serious accident which had occurred at the crossroads adjacent to the Pit Wheel.

The Clerk is to contact Maxine Stubbs re the speed signs which had previously been agreed.

Details of next meeting

The next Ordinary Meeting of Burnhope Parish Council will be held on Thursday 4th July 2019 in Burnhope Community Centre at 6:00 p.m.